



# SHIPPER'S LETTER OF INSTRUCTION

OCEANBRIDGE SHIPMENT:

ORIGIN PORT:

DESTINATION PORT:

MODE:

AIR FREIGHT

SEA FREIGHT

VESSEL/VOYAGE/FLIGHT:

## SHIPPER DETAILS

## CONSIGNEE DETAILS

SHIPPER REFERENCE:

CUSTOMS CLIENT CODE:

CONTACT NAME:

CONTACT PHONE:

**PICKUP ADDRESS (IF DIFFERENT FROM ABOVE)**

**NOTIFY PARTY (IF REQ'D)**

COLLECTION DATE:

CONTACT NAME:

CONTACT PHONE:

CONTACT NAME:

CONTACT PHONE:

## CONSIGNMENT DETAILS

INSURANCE REQUIRED:

INSURED VALUE (NZD):

INCOTERMS:

INCOTERMS - OTHER:

FUMIGATION REQUIRED:

IF YES - INSURED VALUE:

DUTY DRAWBACK REQ'D:

CEDO:

SHIPPING MARKS	PKG COUNT	PKG TYPE	GOOD DESCRIPTION	WEIGHT (KG)	DIMS (L x W x H)
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IS CARGO HAZARDOUS?

IF YES - PLEASE ENSURE A COPY OF MSDS AND DG CERT ARE SENT

CLASS NO:

UN NO:

PACKING GROUP:

BILL OF LADING REQUIREMENTS:

NUMBER OF ORIGINAL B/L REQ'D

IS THIS SHIPMENT COVERED BY A LETTER OF CREDIT?:

IF YES, PLEASE ATTACH A COPY OF THE LETTER OF CREDIT

## DOCUMENT CHECKLIST

COMMERCIAL INVOICE	PACKING LIST	ORIGIN DECLARATION	PACKING DECLARATION	HAZ CERT (IF HAZARDOUS)	MSDS (IF HAZARDOUS)	OTHER DOCS (PLEASE LIST)
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